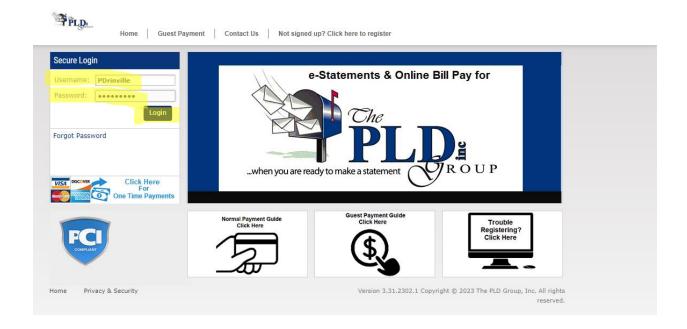


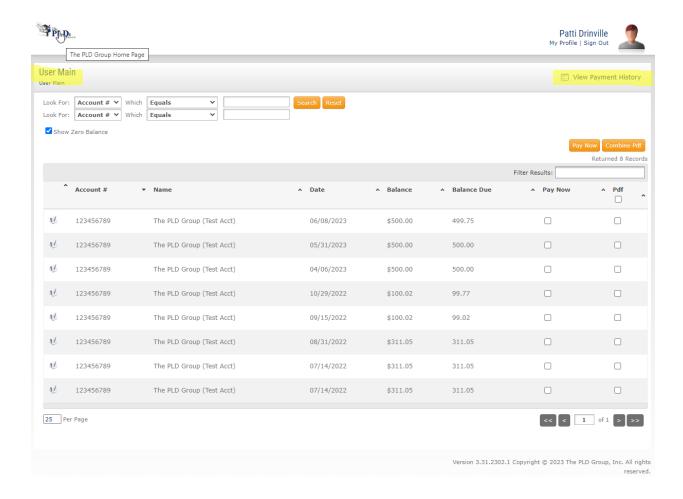
Payments through The PLD Group smartPORTAL as a Registered User



After logging into our portal you will be directed to the 'User Main' page.

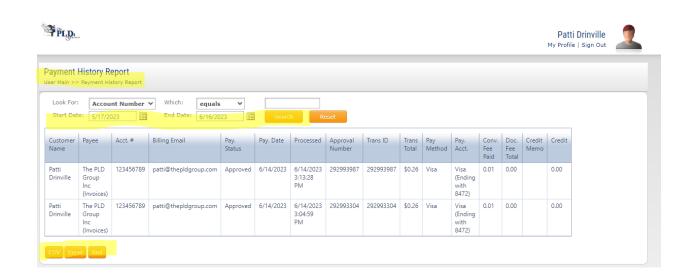


Here you can see a list of all your available invoices.

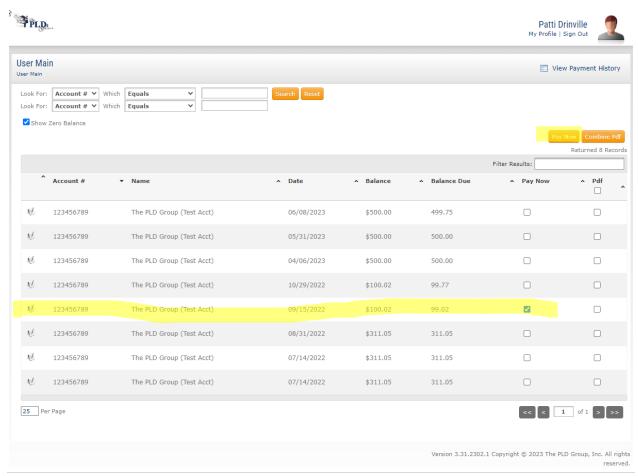


Here you can also choose to 'View Payment History'. That will lead you to your 'Payment History Report' where you can search by date range and also export the files as CSV or Excel.



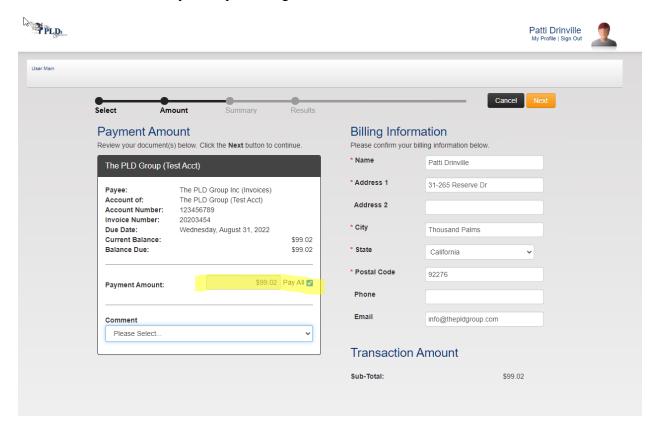


Once you choose your invoice check the box and the 'Pay Now' link as shown below.



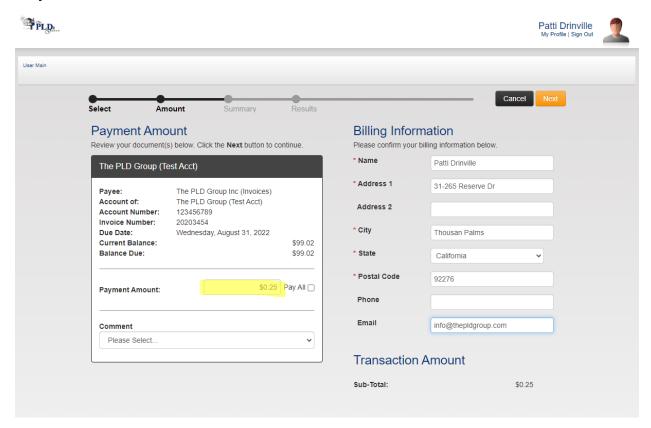


You will be directed to this page where you see your previously entered information. You can choose to 'Pay All' by clicking the box shown below.





Or you can choose to make a partial payment by entering any amount you like into the 'Payment Amount' field as shown below.



On the following screenshots you choose to either 'Pay Now' or make a 'Future Payment'. The amount is either the full amount or the amount of your choice.

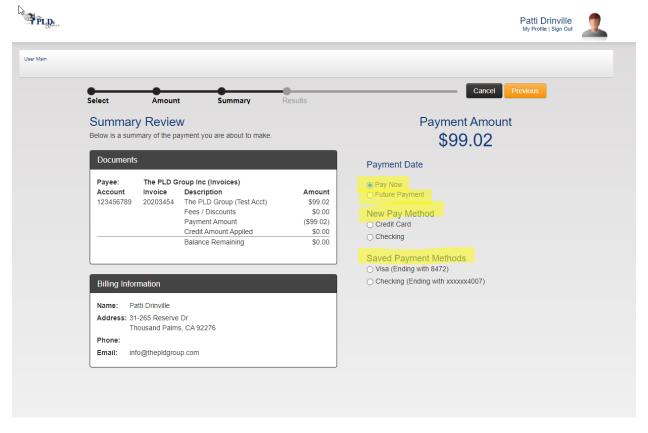
The 'Payment Method'; in this case 'Credit Card' or 'Checking' for E-Checks (ACH).

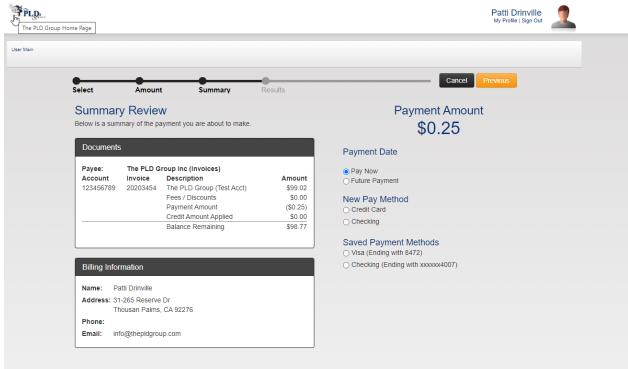
You can also choose one of your previously saved payment methods.

Credit Card payments will have a 3.5% processing fee added to the amount paid. Using a Checking Account is at no charge.



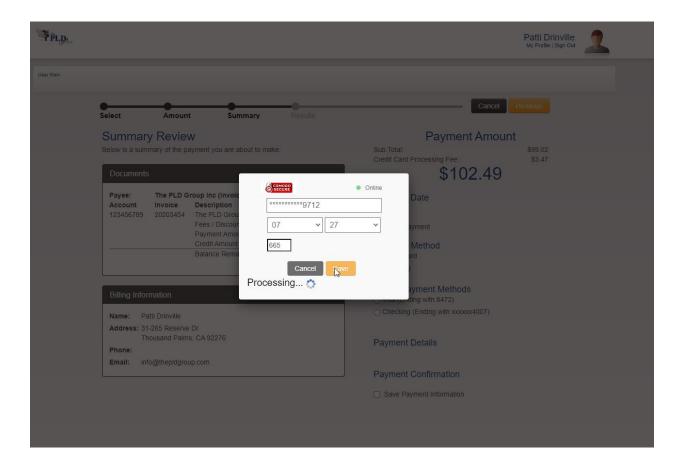








Once the Credit Card field is selected, a pop up screen will appear.

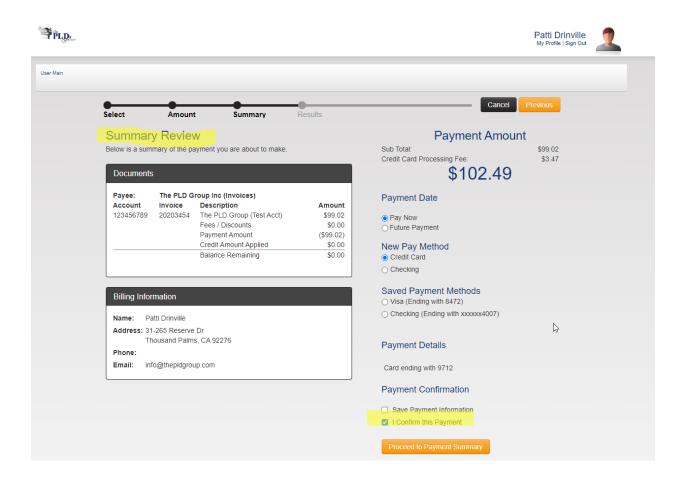


Please note your credit card number, and/or expiration date is NOT shared with The PLD Group Inc.

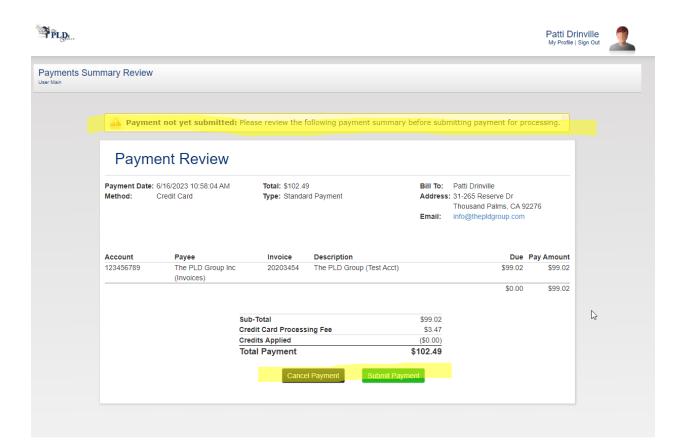
You are now directed to the processing center using a secure VPN that is PCI compliant. Simply enter the credit card number and the expiration date. After a moment the 'Make Payment' page will now illustrate the card's last 4 numbers and a button marked 'Pay Now' for you to click.



The next pages are for your peace of mind to have a chance to review the payment you wish to make, change, cancel or submit along with Payment confirmation / approval and 'Reference Number'.





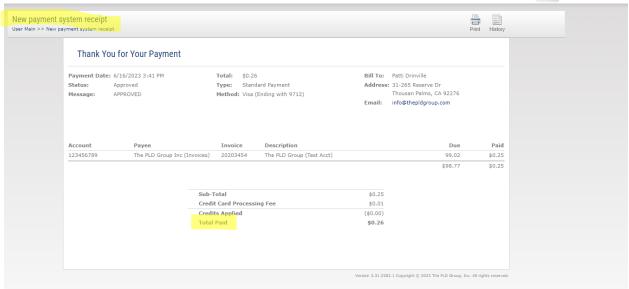












Your Payment has been Approved





(i) If there are problems with how this message is displayed, click here to view it in a web browser.

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Thank you for your payment with The PLD Group Inc online bill pay.

Thank you for your payment.

Your payment has been successfully processed and will be applied to your account. Below you will find the transaction information regarding your payment.



Thank you for choosing The PLD Group Inc for your printing & mailing needs. Should you have any additional questions or wish to go over in more detail, please do not hesitate to contact us at the phone number listed on your statement.

The PLD Group Inc



After your partial payment has been made you will be able to see the new remainder of the invoice reflected, back on the 'User Main' page. In case of a full payment the amount would show \$00.00.

